

Chapter/Graduate Advisor & House Corporation Board Meeting

Minutes - February 16, 2011

IMU, Lucas-Dodge Room, 6:30pm

- I. Introductions & Welcome
 - a. Present: Alpha Phi, Delta Chi, Delta Gamma, Delta Zeta, House Directors, Lambda Chi Alpha, Phi Delta Theta, Sigma Lambda Beta, Sigma Phi Epsilon, and Zeta Tau Alpha

- II. "On Iowa" Pre-School Program – Sarah Hansen, Director, Assessment and Strategic Initiatives Office of the Vice President for Student Services and Dean of Students
 - a. Please review the included attachment
 - b. This program will occur the Friday – Sunday before the first day of classes (August 22). See schedule of events for these 3 days on the attachment.
 - c. Involvement Opportunities for Fraternity & Sorority Life
 - i. Peer Leaders – we will need over 200 peer leaders and would love many of them to be Greek leaders.
 - ii. General Volunteers – this can be advisors, house directors or any alumni. There are many events over the 3 days that will need mass amounts of volunteers to work with the 4,500 new students.
 - iii. Fraternity & Sorority Life will be visible in many programs during On Iowa, including FSL sessions, large hosted FSL event, etc.
 - iv. Orientation is changing to now be 1.5 day programs with the focus to solely be on getting students registered for classes. There will no longer be the opportunity for our "Go Hawks! Go Greek!" program.

- III. Arrest & Citation Follow-up – Kelly Jo
 - a. Chapter's present were handed their Arrest & Citations for the fall.
 - b. Kelly Jo will scan and send the remaining chapter advisors and presidents their reports soon.
 - c. For the most part, none of this information should be a surprise, since we have been receiving this information on a weekly basis starting last fall.
 - d. If chapters are receiving the weekly reports and are choosing to remove members, let Kelly Jo know ASAP and we will get them off of your roster as soon as possible. If you remove them throughout the semester, then they should not show up on your end of the semester report.
 - e. The report with your annual percentages will only be provided after the completion of the spring semester.

- IV. Council Recruitment/Membership Intake Updates - Melissa
 - a. IFC - Spring Open House – Sunday, February 20 – 6:30pm – 9:30pm
 - i. ALL fraternities on campus have been invited to participate.
 - ii. We encourage chapters to have a sign-up sheet to collect names and info from interested men.
 - b. MGC/NPHC – Down To Greek – Thursday, February 3
 - c. PHC – Spring Informal Recruitment – January 28 – 30
 - i. Over 200 women registered
 - ii. Placed 93
 - iii. Last year for this process

- V. 2011 Upcoming Events – Melissa
 - a. NPHC Ball – Saturday, February 19, 8pm – 1:30am, Old Brick – Open to All
 - b. Greek Week & F/S Life Awards:
 - i. April 3 - Sunday 4pm (time may change): Fraternity & Sorority Life Awards, IMU Main Lounge
 - ii. April 4 - Monday 10am-7pm: Blood Drive, IMU 2nd Floor Ballroom

- iii. April 4 - Monday 5pm: Etiquette Dinner, Location TBD – Co-sponsored by UI Foundation
- iv. April 5 - Tuesday: Community Service Event
- v. April 6 - Wednesday 5pm: Olympics
- vi. April 7 - Thursday 7pm: Follies, IMU Main Lounge
- c. NPHC Annual Stroll Competition – Friday, April 22, 7pm, 2nd Floor Ballroom

VI. Annual Report - Melissa

- a. The Annual Report has been up and is available for chapters via “Org Sync” – the on-line student organization management program through the University. Melissa just resent an e-mail out on Feb. 16 with all of the details.
- b. Melissa demo’ed the program for the Alumni and answered questions.
- c. You must have a “Hawk ID” and password in order to view the report. For Advisors who do not have this, contact Melissa and she will provide you a PDF of the report for you to view the questions.
- d. Annual Reports are due: **Wednesday, March 9th – talk to Melissa if your chapter needs more time.**
- e. All of the chapter Fraternity & Sorority Life Awards are determined by the Annual Report.
- f. **EVERY CHAPTER MUST COMPLETE IT!!**
- g. If your members are not familiar with Org Sync, they can attend a 45 min. training about how to use the program. Upcoming trainings include:
 - i. Thursday, February 17, 8pm – 8:45pm – Purdue Room, IMU
 - ii. Monday, February 21, 12:15pm – 1pm – Purdue Room, IMU
 - iii. Wednesday, February 23, 8pm – 8:45pm – Ohio State Room, IMU
 - iv. Tuesday, March 1, 12:15pm – 1pm- Northwestern Room, IMU
 - v. Wednesday, March 2, 8pm – 8:45pm – Northwestern Room, IMU

VII. Spring Alumni Newsletter – ideas to topics – Kelly Jo

- a. Diversity & Multiculturalism in the Chapters
- b. Philanthropy/Community Service highlight with a chapter
- c. Living in a Chapter today – pictures of the inside of chapter structures today
- d. Alcohol on Campus – a student’s perspective
- e. Council President’s Corner
- f. Greek Week Pairings and standings
- g. Scholarship Information
- h. Chapter Leader’s Today – student perspective or profile

VIII. House Director’s Report – Jo Fischer

- a. No report

IX. Other Agenda Items

- a. House Directors for Fraternities – please let Kelly Jo know if you will need a new one for next year.
- b. Starting New Historically Based Asian Fraternity – working with Pi Alpha Phi National Fraternity
- c. Beth Morden – Alpha Chi Chapter Advisor – please keep her in your thoughts. She suffered a stroke and has been in the UIHC.

X. Chapter Announcements

XI. Next Meeting:

- a. Thursday, April 28, 2011, 6:30pm, Lucas-Dodge, Iowa Memorial Union

Office of Student Life
319-335-3059

melissa-shaub@uiowa.edu
kellyjo-karnes@uiowa.edu

Minutes will be posted on the website www.uiowagreeks.com/alumni-information

