

# Chapter/Graduate Advisor & House Corporation Board Meeting

March 8, 2012

IMU, Purdue Room, 6:30pm

- I. Introductions & Welcome
  - a. Present: Alpha Chi Omega, Alpha Epsilon Phi, Alpha Phi, Alpha Xi Delta, Delta Chi, Delta Gamma, Delta Zeta, Kappa Alpha Theta, Phi Kappa Psi, Pi Alpha Phi, Sigma Chi, Sigma Pi and Tau Kappa Epsilon
- II. Arrest & Citation Follow-up
  - a. New Policy – handout – you can find the new policy at:
    - i. [http://uofi.theginsystem.com/images/2011documents/2012\\_Documents/Arrest\\_and\\_Citation\\_Policy - 2 - 12.pdf](http://uofi.theginsystem.com/images/2011documents/2012_Documents/Arrest_and_Citation_Policy_-_2_-_12.pdf)
    - ii. Discussion of what people are doing:
      1. Many chapters are putting sanctions in their constitutions
      2. Some “problem” members are graduating
      3. More and better conversations about watching out for one another when out
      4. Removing members from recognition of Iowa chapter, but not necessarily as a member from the National organization.
  - b. VP Rocklin & Dean Grady will attend final meeting
- III. Coordinator for Fraternity & Sorority Life Search
  - a. Closed – Application review to occur over next two weeks
    - i. The end of these minutes has a “sample” schedule for a candidate. There is time built in for Alumni and students.
    - ii. Hoping to bring 3 candidates to campus
    - iii. Two Alum Advisors are represented on the search committee
- IV. 2012 Upcoming Events
  - a. Dr. Lori Hart – March 27<sup>th</sup> – Making Greek Great
  - b. Greek Week & F/S Life Awards:
    - i. April 15 - Sunday 4pm: Fraternity & Sorority Life Awards, IMU Main Lounge
    - ii. April 16 - Monday: Olympics
    - iii. April 17 - Tuesday
      1. Blood Drive, 11am-6pm IMU 2<sup>nd</sup> Floor Ballroom;
      2. Educational Event: David Stollman, 7pm C20 Pomerantz
    - iv. April 18 – Wednesday: Town Hall Meeting, 7pm
    - v. April 19 – Thursday: Follies, 7pm, IMU Main Lounge
    - vi. April 20 – Friday: Crayonstruction
    - vii. April 21 – Saturday: NPHC Annual Stroll Competition, 7pm, IMU 2<sup>nd</sup> Floor Ballroom
  - c. Marc Elliott – April 30<sup>th</sup> – What Makes You Tic
- V. Spring Awards
  - a. FSL Awards – Due March 9th – [www.uiowafsl.com](http://www.uiowafsl.com)
    - i. Many awards have cash prizes and we encourage chapters to complete
  - b. Hawkeye Leadership & Service Awards – Due March 23rd - <http://imu.uiowa.edu/leadership/>
    - i. These are the University-wide leadership awards. Not many Fraternity & Sorority students or chapters complete these, so we would like to improve that.
    - ii. FSL will present the Council Officers of the Year and Chapter Presidents of the Year at this even.

- VI. House Directors
  - a. Openings 2012-2013
    - i. A few groups will have openings for the Fall.
    - ii. Kelly Jo collects resumes of House Directors and is always happy to e-mail copies of those out to chapters who might be looking.
    - iii. Kelly Jo will be doing a promotion on campus with the professional schools (Law, Medicine, MBA, etc) for any open Fraternity HD positions.
  - b. National House Director's Conference – Long Beach, CA – June 21 – 24 – [www.housedirectors.org](http://www.housedirectors.org)
    - i. Consider sending your House Director as professional development. Great programming.
  - c. House Corporation Board Track
    - i. At the National HD's Conference there will now be a House Corporation Board Track for House Corp Members on June 23. Topics will include:
      - 1. The Importance of Property Assessment
      - 2. Developing Your Capital Plan
      - 3. Raising Capital
      - 4. Construction
      - 5. Insurance & Surety
      - 6. Developing an Ongoing Facility Plan
      - 7. Alumni Development
  
- VII. Chapter Structure's Open in Summer
  - a. MBA Program is looking to rent a house from Mid-June – Mid July for 23 MBA Students
  - b. If interested – contact Stephanie Gibbons – 319-335-0100
  
- VIII. House Director's Report
  - a. None Present
  
- IX. Other Agenda Items
  - a. Kitchen/Kitchenette Renovations
    - i. Chi Omega is looking to do a renovation and is interested in speaking with those that have recently done this.
    - ii. Delta Chi and Kappa Alpha Theta have recently had renovations
  - b. IFC Men's Summer Scholarships
    - i. If IFC chapters are going to be offering scholarships to incoming men, those forms to complete for their 2012 scholarships have been distributed to the chapters.
    - ii. They are due in April to get the information up on the website
  - c. Electronic Signature for Risk Management Forms
    - i. The students continue to ask if there is a way that they can complete Risk Management Forms (events with alcohol – Form A) on-line.
    - ii. Our "hang-up" continues to be how Alumni Advisors would sign-off on them.
    - iii. Do Alumni Advisors need to sign-off on them?
      - 1. Overwhelming majority said YES
    - iv. Kelly Jo will try to explore through our OrgSync system if there is a way to get these moved on-line in the future.
  - d. Alpha Phi has had some safety concerns around their property and asked if others were having similar issues.
    - i. They have installed motion lights and are going to look at cameras

X. Chapter Announcements

XI. Next Meeting:

- a. Thursday, May 3, 2012, 6:30pm, Ohio State Room (343), IMU

Center for Student Involvement & Leadership 319-335-3059 [kellyjo-karnes@uiowa.edu](mailto:kellyjo-karnes@uiowa.edu)

Minutes will be posted on the website: [www.uiowafsl.com](http://www.uiowafsl.com) >Resources>Alumni Information

General Schedule for Candidates

Day One – 4:00 PM	Arrive (Iowa House Hotel, IMU)
5:00-6:30	Campus, City, and Greek Community Tour
6:30-8:00	Dinner with Kelly Jo Karnes and PHC/NPHC President
Day Two – 8:30-8:50	Breakfasts and Overview with Lori Berger/Kelly Jo Karnes
9:00-10:20	Search Committee (Presentation to Committee only)
10:30-11:20	CSIL P&S, Merit, and Graduate Staff
11:30-12:20	Lunch with Dr. Bill Nelson, Director, IMU Administration & Operations, and Director, CSIL
12:30-1:20	Division of Student Life Staff, IMU Staff, and Affiliated University Staff (see below), and Community Officials (see below)
1:30-2:20	Alumni Advisory Board Members, Corporation Board Members, and House Directors
2:30-3:20	IFC/MGC/NPHC/PHC council officers, chapter presidents, and auxiliary organization student leaders
3:30-4:30	Wrap-up with Lori Berger and Kelly Jo Karnes
5:00 PM	Depart (Iowa House Hotel, IMU)



YOUR LEGACY BEGINS HERE