

**HOUSE DIRECTOR EVALUATION
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HOUSE DIRECTOR EVALUATION

House Director _____ Date _____

Instructions

Please rate the house director on all the listed characteristics by circling the appropriate number of the scale beside each characteristic (use a whole number—do not check between numbers). In the space provided below each characteristic, it would be helpful for you to add brief comments or give examples on any item marked "rarely" or "never." This information will be tabulated and reviewed confidentially with the house director in conference with the housing corporation officer and chapter officer.

How well do you know your house director?

Very Well Well Not At All

The house director in my chapter:	ALWAYS	ALMOST ALWAYS	USUALLY	RARELY	NEVER
1. Seems to know the students in the chapter by name and some relevant information about each one.	5	4	3	2	1
2. Is consistent in treatment of all students; does not display favoritism; does not reflect biases in services to chapter.	5	4	3	2	1
3. Accepts each student as an individual.	5	4	3	2	1
4. Understands university/fraternity viewpoints; is able to interpret university policy to students.	5	4	3	2	1
5. Understands students' perspectives of university/fraternity regulations.	5	4	3	2	1
6. Is able to be firm when needed; able to say "no" at appropriate times.	5	4	3	2	1
7. Is well groomed; dresses appropriately for the occasion.	5	4	3	2	1
8. Meets unusual and difficult situations calmly and with good judgment; does not consistently over-react.	5	4	3	2	1
9. Is tactful, displays ability to say the right things at the right time.	5	4	3	2	1
10. Offers constructive, valuable ideas and suggestions concerning the group and its programs.	5	4	3	2	1

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The house director in my chapter:		ALWAYS	ALMOST ALWAYS	USUALLY	RARELY	NEVER
11.	Displays initiative; goes ahead on her own when appropriate.	5	4	3	2	1
12.	Displays too much initiative; goes ahead when not appropriate.	5	4	3	2	1
13.	Conscientious; dependable.	5	4	3	2	1
14.	Fulfills assigned duties responsibly; is on time with reports and other responsibilities.	5	4	3	2	1
15.	Sets a good example for students to follow (e.g., manners).	5	4	3	2	1
16.	Is able to refer; recognizes when it is no longer appropriate to handle a situation personally.	5	4	3	2	1
17.	Is able to talk with students and listen to students talk about things in general; is approachable.	5	4	3	2	1
18.	Helps create open, honest and frequent communication between the chapter advisor and undergraduates.	5	4	3	2	1
19.	Has a sense of humor and is able to look at the brighter side of things.	5	4	3	2	1
20.	Complains.	5	4	3	2	1
21.	Is on top of things and knows what is happening within the group.	5	4	3	2	1
22.	Is able to keep confidences; does not gossip with residents or other house directors.	5	4	3	2	1
23.	Is available; is there when needed.	5	4	3	2	1
24.	Seemed interetested personally in me and my group, but is not pushy.	5	4	3	2	1
25.	Gets along well with other staff (cooks, servers, alumni/ae, and advisors).	5	4	3	2	1

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The house director in my chapter:		ALWAYS	ALMOST ALWAYS	USUALLY	RARELY	NEVER
26.	Has a quieting effect on boisterous and gross behavior by being present.	5	4	3	2	1
27.	Meets students' needs in meal management, recognizing budgetary limitations.	5	4	3	2	1
28.	Gives students opportunities for input into meal planning.	5	4	3	2	1
29.	Understands the relationship of alumni/ae and students; knows her "place."	5	4	3	2	1
		SUPERIOR	VERY GOOD	GOOD	FAIR	POOR
30.	Relationship with other members	5	4	3	2	1
31.	Is in good health; no health problems	5	4	3	2	1
32.	Overall rating of house director's performance.	5	4	3	2	1

Please use the back of this evaluation to write a brief statement of your general impression of the house director's job performance. Include any suggestions for improvements that might be needed.

THANKS for completing this evaluation!